

# APPLICATION FORM

*Please complete and return to the Membership Secretary:*

**Ms. Katherine Lai**

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**Pokfulam, Hong Kong**

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***The Hong Kong  
Institute of Trade  
Mark Practitioners***

All Applicants are required to complete and submit this form to the Membership Secretary at the above address, duly counter-signed by a Sponsor, who must be an Ordinary Member of the Institute, verifying that you are known to the Sponsor to be practising as stated in this Application Form, and that they believe the contents to be accurate.

## Personal Details

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail (Mandatory) \_\_\_\_\_

Academic Qualifications

\_\_\_\_\_

Professional Qualifications

\_\_\_\_\_

\_\_\_\_\_

## Current Employment Details

Current employer

\_\_\_\_\_

Position and nature of work

\_\_\_\_\_

Number of years

\_\_\_\_\_



Details of past employment

(1)

Employer \_\_\_\_\_

Position and nature of work

Number of years

(2)

Employer \_\_\_\_\_

Position and nature of work

Number of years

Experience in trade mark matters

To assist us in obtaining a balanced picture of the nature of your work and experience, please give us an indication of the **approximate** number of cases of the following types that you have personally handled or dealt with over the last two years.

	<u>In Hong Kong</u>	<u>Outside Hong Kong</u>
New applications filed	_____	_____
Written submissions to the Registry	_____	_____
Ex parte Hearings and informal interviews	_____	_____
Inter partes Hearings	_____	_____



Notices of Opposition (filed or replied to)	_____	_____
Rectification or invalidation (filed or replied to)	_____	_____
Litigation & Enforcement matters	_____	_____
Licensing and Assignment matters	_____	_____

Please note that there are no “minimum numbers” expected of Applicants and the above information is requested solely to give us a fair indication of the nature and size of your practice to allow us to judge whether your experience is consistent with our membership requirements.

Any other relevant experience (for example other IP experience)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you or your firm have a professional liability indemnity insurance policy : YES/NO (please delete as appropriate)

Please be prepared to produce a copy of the professional liability indemnity insurance policy on request, and note that failure to carry appropriate insurance may lead to refusal of your application.

I wish to apply to join the Institute as (please delete as appropriate) an:

- Ordinary member under Article 7 sub-clause \_\_\_\_ (please check the Institute website for relevant sub-clause number)
- Student member
- Overseas member
- Affiliate

and agree that upon acceptance I shall pay the current annual subscription fees of HK\$1,000 (Ordinary members, Overseas members and Affiliates)/HK\$100 (Student members) and I shall abide by [the Memorandum and Articles of Association](#) of the Institute.

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

I hereby confirm that the above Applicant has been known to me for \_\_\_\_ (insert period, months/years). This Application Form has been presented to me duly completed, signed and dated by the Applicant. I believe that the Applicant is practising as stated in this Application, and I have no reason to doubt the accuracy of any of the contents. I am pleased to support the application.

Date \_\_\_\_\_ Sponsor's Signature \_\_\_\_\_ Name of Sponsor \_\_\_\_\_

The information requested is required for the purposes of considering your application to join The Hong Kong Institute of Trade Mark Practitioners. If you do not supply the information requested we may be unable to process your application. The information will be provided to all members of the Council of the Institute to allow them to consider your application and selected information may on occasion be made available to other members. The information will be stored in the records of the Institute in the form that is provided on this application form and the only information that will be transcribed into another format is that relating to current address and contact details which may be included on the Institute website. If you have any questions concerning the data held by the Institute you are encouraged to contact the Membership Secretary. Please also advise us if there is any information on this application that you prefer to remain confidential and if you do not want your name and contact details to appear in the Institute membership list.

The Hong Kong Institute of Trade Mark Practitioners Limited is committed to respecting and protecting the privacy of its members. You may view our updated Personal Information Collection Statement on the Institute's website <http://www.hkitmp.org/>.

### **Criteria for Ordinary Membership (Article 7)**

Every candidate for election as an Ordinary Member shall be resident in Hong Kong and shall be not less than 21 years of age and shall comply with one of the following conditions:-

- (a) that he is a person on a Register of Patent Agents or Patent Attorneys or Trade Mark Agents or Trade Mark Attorneys in any relevant jurisdiction (as determined by the Council) and who has been practising trade mark law for at least two years of which at least six months practice has been in Hong Kong and a substantial part of which practice in Hong Kong has been in Hong Kong trade mark law; or
- (b) that he is a solicitor or barrister entitled to practice in Hong Kong and who has been practising trade mark law to a substantial extent for two or more years of which at least six months practice has been in Hong Kong and a substantial part of which practice in Hong Kong has been in Hong Kong trade mark law; or
- (c) that he is qualified by examination to practice trade mark law in any relevant jurisdiction (as determined by the Council) and who has been practising trade mark law to a substantial extent for two or more years of which at least six months practice has been in Hong Kong and a substantial part of which practice in Hong Kong has been in Hong Kong trade mark law; or
- (d) that he is a former official of the Hong Kong Trade Marks Registry with five or more years experience at the grade of "Assistant Registrar 1" or above as defined by the Hong Kong Government; or
- (e) that he has passed all Parts of the Institute's Entrance Examination ("Certificate in Hong Kong Trade Mark Law and Practice" issued by the School of Professional and Continuing Education of the University of Hong Kong or any other such examination as may be decided from time to time by Council) and has worked in practice in Hong Kong for two or more years with a Founder Member or Ordinary Member who is wholly or principally engaged in the practice of Hong Kong trade mark law; or
- (f) that he has been practising trade mark law in Hong Kong to a substantial extent for at least five years and a substantial part of which practice in Hong Kong has been in Hong Kong trade mark law and who the Council may at their absolute discretion admit to membership."

### **Criteria for Student Membership (Article 8)**

Student Members shall comprise those persons who, at the date of adoption of these Articles are on the Register as Student Members of the Institute and every person thereafter elected as such.

The Council may elect as a Student Member any person who is sponsored by a Founder or Ordinary Member and has for at least three months been (i) an assistant of a Founder or Ordinary Member, or (ii) a person employed in the office of a Trade Mark Agent or Patent Agent and who is wholly or principally engaged in Trade Mark work, but the Council shall have the power to elect as a Student Member any other candidate whom it considers eligible.

### **Criteria for an Affiliate (Article 12A)**

Affiliates shall comprise those persons who at the date of adoption of these Articles are on the Register as Affiliates of the Institute; and every person thereafter elected as such.

Every candidate for election as an Affiliate shall be not less than 21 years of age, shall be admitted to practise law or on a Register of Patent Agents or Patent Attorneys or Trade Mark Agents or Trade Mark Attorneys in any relevant jurisdiction (as determined by the Council), who has been practising in Hong Kong for two or more years and who shall prove to the satisfaction of the Council that a part of that practice in Hong Kong has been in trade mark or other intellectual property law, namely patents, copyright or designs.